

Home Delivery Customers - Cleaning your Water Cooler

Note: Turn off power to Water Cooler at the wall

If you have a Hot and Cold Cooler, also turn off the Hot Switch on the back of the cooler.

Outside of the cooler

- Wipe down just like any other kitchen appliance or surface with warm water and/or spray & wipe.
- Be sure to wipe off any dust or cobwebs from the back of the cooler. This will help keep the refrigeration system working well so the water is nice and cold.
- Remove the Bottle
- Remove the Spill Guard that the bottle sits in as below.



Inside the cooler

- Empty out the tank - drain out the water through **both** taps into a bucket or jug.
- Remove the Riser Plate. Just pull it out.
- Wipe the inside of the reservoir with a Spray and Wipe and a damp cloth. You can use warm soapy water if you like, just rinse well with hot water to dissolve any soapy residue left.
- Flush through at least two litres of cold water through the taps to thoroughly rinse the inside of the cooler.



Washing the Bottle

- If you get delivered water from us, there is no need to wash your bottle as we will do that when our Drivers collect your empties.
- If you Fill Your Own Bottle, you will get Bottle Sanitising Tablets and Instructions that include how to replace the Filter and clean the Filter Housing with your Annual Filter replacement. See the Instructions for this attached.
- If you think you need a new filter, please call 0800 801 802 or email customerServices@justlife.co.nz.

While the Cooler is Empty

- Unscrew both taps by turning anticlockwise.
 - remove the Drip Tray from under the taps by just lifting it up. We recommend this gets emptied and cleaned regularly.
 - Wash these with the Spill Guard and Riser Plate the same way you would wash your dishes. They're fine to put in the dishwasher.
 - Rinse all parts well to remove any soapy residue and put back on the cooler.
 - Put the Taps back on and tighten by screwing on in a clockwise direction. Hand tighten only. DO NOT Overtighten.
 - Pop the Drip Tray back in
 - Put the Riser Plate back into it/s slot inside the cooler.
 - Put the Spill Guard back on. Push down to make sure it is sitting flat on top of the cooler.
 - Put your Bottle of Water and Bottle Cover on
 - Turn the power to the cooler back on at the wall.
 - **If you have a Hot and Cold Cooler, also turn on the Hot Switch on the back of the cooler.**
- All done and ready to go 😊

Self-Service Kit for your EverFresh Water Cooler

We trust you have been enjoying the convenience of having great tasting filtered water from your EverFresh water cooler. To ensure this continues it is now time to replace your Smart Filter and sanitise your water cooler.

Replacing your Smart Filter cartridge

1. Open the filter housing by unscrewing the lid.
2. Remove and discard the old filter. Make sure that the two black rubber washers come out with the old filter as the replacement filter has new ones.
3. Now is a good time to clean the filter housing inside and out using warm water and dishwashing liquid. Once clean fill with boiling water and leave to sit for 5 minutes, then empty it and dry it before inserting the new Smart Filter
4. Remove the wrapping from your new Smart Filter. Rinse the cartridge under running water through the center hole and give it a full rotation to remove any loose carbon.
5. Install the new Smart Filter cartridge inside the filter housing and refit the lid. Flush water through the housing for 30 seconds to a minute to remove any remaining loose Carbon.

For additional information on the set up of the smart filter refer to our website <https://www.justwater.co.nz/faq?ref=home>

Sanitising your water cooler in 5 easy steps

You will need either a small bucket or large jug to drain water into

1. Fill your bottle with water to halfway, pop in the two sanitizing tablets and wait for them to dissolve. This will only take a minute or so.
2. Shake the water around the bottle so the sanitising solution contacts with all of the inside areas
3. Install bottle onto your water cooler and leave for 5mins. Do not drink from the water cooler during this time.
4. Drain the sanitising solution through the taps. Half through the left tap and then the remaining solution through the right tap.
5. Remove the bottle and half fill with filtered water and reinstall on water cooler and repeat step 3 as a final rinse.
6. Refill your bottle with filtered water and enjoy!

SANITISING TABLETS

CAUTION – KEEP OUT OF REACH OF CHILDREN. NOT TO BE TAKEN.

STORE BELOW 30°C Store out of direct sunlight

FIRST AID: For advice contact a doctor or poison information center (Ph: 0800 764 766).

If Swallowed do not induce vomiting. IF skin or hair contact occurs, remove contaminated clothing and wash skin or hair thoroughly. If contact with eyes wash out immediately.

Active ingredient: 500 mg Sodium Dichloroisocyanurate – available chlorine 32%w/w per tablet AUST L 62660